

Closure of the 2017 Accounts: Annual Report 2017 and Annual Accounts 2017

Introduction

CHIPP, as an association, is obliged by Swiss law to establish annual accounts and to audit them. As the annual accounts are linked to the CHIPP activities, it is common practice to present the annual report and the annual accounts under the same item.

Annual Report 2017

CHIPP as a member of SCNAT has to submit an Annual Report to its mother organisation, structured according to SCNAT guidelines and rules. The report (attached) covers the CHIPP publications, the CHIPP (supported) events and meetings, the scientific and institutional international collaboration, the promotion of the next generation, the support and coordination tasks and outreach activities.

Annual Accounts 2017

CHIPP has a unique account (attached) for all its activities. The main points are quickly summarised below and a comparison with the budget is also attached for the sake of clarity. The salary of the CHIPP Administrator was still administrated by the UZH during 2017. It consists of a 0.5 FTE for the CHIPP related work and an additional 0.1 FTE for the membership in the European Particle Physics Coordination Network (EPPCN). This is covered by a dedicated contribution from SERI of 15 kCHF, plus 5 kCHF from CERN. The CHIPP membership fees (83'780 CHF) cover the rest of the administrator's salary (0.5 FTE), the SCNAT membership fees (3'150 CHF), the CHIPP Prize (3 kCHF) and administrative costs (1'641.40). The contribution of SCNAT (21.4 kCHF) cover the main costs of the CHIPP Winter School (8 kCHF), the IPPOG membership fee (3 kCHF) and 'Dialog' outreach activities (10.4 kCHF). The costs for the Plenary, Board and EB meetings (541.65 CHF) are the remaining expenses of the year. The total asset on 31 December 2017 is of 55'745.12 CHF, compared to 57'431.64 CHF at the end of 2016, corresponding to a loss of 1'686.52 CHF, which lower than last year (2'834.50 CHF) and is much lower than the budgeted deficit (13.5 kCHF). The transitory liabilities of 33'790.00 CHF are already received money for 2017 membership fees and the SERI contribution, as well as still-to-be-paid supports matching the SCNAT contribution to be received (21.4 kCHF), which is a transitory asset.

Auditor's Report

The two elected auditors, Ben Kilminster and Aurelio Bay have performed the audit on 31 January 2018, meeting in Zurich with the accounting officer, Ms Monika Röllin (UZH), and the CHIPP Administrator, Angela Benelli. No mistakes, errors or false entries have been found and the audit resulted in a positive recommendation to the Board. Their report is attached.

Proposal

The Board (applying Article 27 litt. u and litt. v) is invited

- **to approve** the the Annual Report 2017 to be made publicly accessible on the CHIPP website;
- **to approve** the Annual Accounts, the Balance Sheet and the Profit and Loss Statement for the year 2017;
- **to formally discharge** the CHIPP EB and the CHIPP Administration for the year 2017, expressing at the same time its thanks and appreciation for the careful accounting.

Required majority: simple